



*Embassy of the United States of America
Baghdad, Iraq*

December 22, 2008

To: All Prospective Offerors

Subject: Solicitation Number SIZ100-09-R-0120
Parking Space Construction Services

Dear Sir or Madam,

Enclosed, please find a contract solicitation for obtaining construction services for additional parking spaces near the East Services CAC Gate of New Embassy Compound (NEC), U.S. Embassy Baghdad. If you would like to submit a proposal, please follow the instructions in Section L, INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS OR QUOTERS. Please assemble the required information and submit it via email at BaghdadGSOProcurement@state.gov, no later than 4:00 p.m., Tuesday, January 20, 2009. The subject of the email should be "OFFER FOR SOLICITATION SIZ100-09-Q-0120." No proposal will be accepted after this time.

To provide all the offerors with a uniform explanation of requirements, the Embassy will hold a pre-proposal conference and site visit. All participants will meet at the following date, time, and location:

Date: Tuesday, January 6, 2009
Time: 2:00 p.m. (local time)
Location: NEC East Service CAC Gate
U.S. Embassy Baghdad
Al Khindi Street, International Zone
Baghdad, Iraq

Please submit a list of attendee(s) through the attached Site Visit Registration form to BaghdadGSOProcurement@state.gov no later than 12:00 noon, Sunday, January 4, 2009. Only name(s) listed on the form may enter the Compound.

In order for a proposal to be considered, you must complete and submit the following (refer to section L.5 SUBMISSION OF OFFERS, on page 57 of the solicitation for details):

Volume I: Standard Form 1442 and Section K

Volume II: Price Proposal

Volume III: Performance Schedule and Business Management/Technical
Proposal

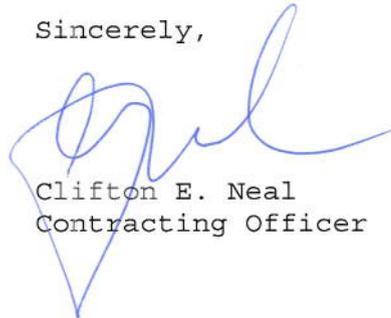
The contract will be a firm fixed price contract, with no adjustment for any escalation in costs or prices of labor or materials. Each offeror will be responsible for determining the amount of labor and materials that will be required to complete the project, and for pricing its proposal accordingly.

Please be advised that each offeror is responsible for furnishing complete information to its subcontractor and suppliers, such as details and quantities required by the drawings and specifications. Subcontractors and suppliers should not be referred to the Embassy or the Architect for determining the amount or quantities of materials required.

It is understood that no payment will be made for preparation and submission of your proposal.

Thank you in advance for your interest and your time in participating in the bidding process.

Sincerely,

A handwritten signature in blue ink, appearing to read 'C. Neal', is written over a large, light blue triangular stamp.

Clifton E. Neal
Contracting Officer

Enclosures:

1. Solicitation SIZ100-09-R-0120
2. Site Visit Registration Form