

APPLICATION FOR EMPLOYMENT, US EMBASSY, BAGHDAD, IRAQ

Please provide all the information, if you do not provide all the information requested on this form, you may lose consideration for a job. Do not attach photographs, copies of educational/experience certificates or any other documents with this form unless requested.

1 Job title in Announcement		2 Position Grade	3 Announcement Number
4 Last Name	First and Middle Names		5 SSN/ID Number
6 Mailing Address			7 Phone Numbers (include area code) Daytime Evening Cell
8 Email:	9 Typing Speed in WPM	10 Driving License	11 English Language Skill : Excellent/Good/Fair/None:
12 Arabic Language Skills Excellent/Good/Fair/None:		Other Languages	13 Nationality/Citizenship

14 EDUCATION (Do not attach a copy of your transcript unless requested)
 Mark highest level of education which is completed: Elementary School Secondary School
 Bachelor Master/above

DEGREE/CERTIFICATE	YEAR	INSTITUTE	MAJOR SUBJECTS

15 IT Courses/Skills (Do not attach a copy of your transcript unless requested)

16 OTHER QUALIFICATIONS/SKILLS

Job related trainings, courses, skills, honors, awards, and special accomplishments (publications, memberships in professional/honor societies, leadership activities, and public speaking and performance awards.

WORK EXPERIENCE

17 Start with the current or most recent employer. Describe your paid and nonpaid work experience related to the job for which you are applying.

1) Job title

May we contact your current supervisor? YES NO → If we need to contact your current supervisor before making an offer, we will contact you first.

From (mm-year)	To (mm-year)	Starting Salary Per Annum	Last drawn Salary Per Annum	Hours per week
Employer's name and address			Supervisor's name and phone number	

Describe summary of your duties and accomplishments

2) Job title

From (mm-year)	To (mm-year)	Starting Salary Per Annum	Last drawn Salary Per Annum	Hours per week
Employer's name and address			Supervisor's name and phone number	

Describe summary of your duties and accomplishments

3) Job title

From (mm-year)	To (mm-year)	Starting Salary Per Annum	Last drawn Salary Per Annum	Hours per week
Employer's name and address			Supervisor's name and phone number	

Describe summary of your duties and accomplishments

4) Job title

From (mm-year)	To (mm-year)	Starting Salary Per Annum	Last drawn Salary Per Annum	Hours per week
Employer's name and address			Supervisor's name and phone number	

Describe summary of your duties and accomplishments

If needed, please use a continuation sheet for completing work experience

18 Do you have a relative currently or previously employed by the U.S. Government? YES NO

If yes, please provide the name of your relatives and the hiring office in which they work. _____

19 For Third Country Nationals, please indicate the country of your citizenship

Are you currently residing in Iraq? YES NO

If yes, we may need a copy of your passport showing the residency status/work permit.

For U.S. Citizens - Are you a family member of U.S. Employee? YES NO

- Are you a member of household? YES NO

- Are you a U.S. Citizen currently residing in Iraq under a dual nationality? YES NO

If yes, please provide a copy of your passport or proof of dual nationality showing the residency status/work permit.

For U.S. Veterans - Do you claim veterans' preference? YES NO → If yes, mark your claim of 5 or 10 points below:

5 points → Attach your Report of Separation from Active Duty (DD 214) or other proof

10 points → Attach an Application for 10-Point Veterans' Preference (SF 15) and proof required.

APPLICANT CERTIFICATION

20 I certify that, to the best of my knowledge and belief, all of the information on and attached to this application is true, correct, complete and made in good faith. I understand that false or fraudulent information on or attached to this application may be grounds for not hiring me or for termination after I begin work, and may be punishable by fine or imprisonment. **I understand** that any information I give, may be investigated.

SIGNATURE: _____

DATE: _____

Note: *Please email the completed form to BaghdadHR@state.gov*