



*Embassy of the United States of America
Baghdad, Republic of Iraq*

April 4, 2009

To: All Prospective Offerors
Subject: Solicitation Number SIZ100-09-R-0408
Water Heater Tank Upgrade for SDA Apartments

Dear Sir or Madam,

Enclosed, please find a contract solicitation for obtaining water heater tank upgrades for SDA apartments at the New Embassy Compound (NEC), U.S. Embassy Baghdad. If you would like to submit a proposal, please follow the instructions in Section L, INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS OR QUOTERS. Please assemble the required information and submit it via email at BaghdadGSOProcurement@state.gov, no later than 4:00 PM, Tuesday, May 5, 2009 (local time). The subject of the email should be "OFFER FOR SOLICITATION SIZ100-09-R-0408." No proposal will be accepted after this time.

To provide all the offerors with a uniform explanation of requirements, the Embassy will hold a pre-proposal conference and site visit. All participants will meet at the following date, time, and location:

Date: Monday, April 20, 2009
Time: 2:00 PM (local time)
Location: East Service CAC Gate
U.S. Embassy
New Embassy Compound
Al Khindi Street, IZ
Baghdad, Iraq

Please submit a list of attendee(s) through the attached Site Visit Registration form to BaghdadGSOProcurement@state.gov no later than 12:00 noon, Friday, April 17, 2009. Only name(s) listed on the form may enter the Compound.

In order for a proposal to be considered, you must complete and submit the following (refer to section L.5 SUBMISSION OF OFFERS, on page 60 of the solicitation for details):

- Volume I: Standard Form 1442 and Section K
- Volume II: Price Proposal
- Volume III: Performance Schedule and Business Management/Technical Proposal

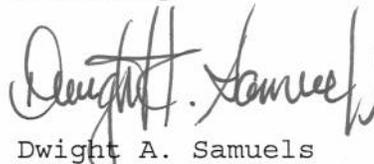
The contract will be a firm fixed price contract, with no adjustment for any escalation in costs or prices of labor or materials. Each offeror will be responsible for determining the amount of labor and materials that will be required to complete the project, and for pricing its proposal accordingly.

Please be advised that each offeror is responsible for furnishing complete information to its subcontractor and suppliers, such as details and quantities required by the drawings and specifications. Subcontractors and suppliers should not be referred to the Embassy or the Architect for determining the amount or quantities of materials required.

It is understood that no payment will be made for preparation and submission of your proposal.

Thank you in advance for your interest and your time in participating in the bidding process.

Sincerely,

A handwritten signature in black ink, appearing to read "Dwight A. Samuels". The signature is written in a cursive style with a large initial "D" and a long, sweeping underline.

Dwight A. Samuels
Contracting Officer

Enclosures:

1. Solicitation SIZ100-09-R-0408
2. Site Visit Registration Form