

### **Document Delivery and Passport Retrieval In Person**

If you already have access to the International Zone, you may drop off documents for reconsideration and/or your passport for visa issuance at the Consular CAC located at the U.S. Embassy in Baghdad on al-Kindi Street.

Place the documents in an unsealed envelope with a copy of your refusal letter, showing your case number and your full name.

If the documents you submit are relevant to the adjudication of the case, we will respond to you as soon as we are able. There is no need to call or e-mail us for a status update; we will contact you when we are able to take action on your case.

If you do not have access to the International Zone and you are unable to use a courier service to deliver documents on your behalf, you may send an e-mail to [BaghdadIVAccess@state.gov](mailto:BaghdadIVAccess@state.gov) to request we add your name to the access list to bring us documents. You will leave the documents in the box at the Consular CAC – you do not enter the Consular Section to deliver them in person.

If you need to pick up a passport, either with or without a visa contained inside, then come to the Consular Section. Send an e-mail to the mailbox listed above to be put on the access list.