

IMMIGRANT VISAS

I-130 Petition Checklist

Please print out this page and check the boxes pertaining to your type of petition.

When you submit supplemental documents with each I-130, please submit the original document (bearing an original seal, stamp or signature of the office of record) plus one photocopy. Certified English translations of all foreign language documents are required and the translator should sign the bottom of each document.

Do not mail anything to the Embassy – all documents must be presented in person at the time of the I-130 filing.

To file a Petition for an Alien Relative (Form I-130), the petitioner (U.S. citizen) is required to appear in person. A power of attorney cannot be used on the petitioner's behalf to submit an I-130. Please provide **the original** (which will be returned to you) **and one legible photocopy** of the following documents:

- I-130: The petitioner must complete Form I-130 for each beneficiary whom he/she is sponsoring for immigration. ([Download Form I-130.](#)) At the bottom of the first page of the I-130, please write an email address where the petitioner can be reached. (*Required in all cases.*)
- Biographic Information Form: The petitioner and the beneficiary should both separately complete Form G-325A. ([Download Form G-325A.](#)) Please note the petitioner and beneficiary should each submit two originally signed copies of Form G-325A. (*Required in all cases.*)
- Evidence of Residency: The petitioner must provide evidence of residency in Iraq for at least the preceding 6 months. Evidence may be an Iraqi ID card or residence stamp in passport. (*Required in all cases.*)
- Color Photograph: A 5cm x 5cm photo with a white background, taken within the last six months. Please submit one photo of the petitioner and one for each beneficiary. (*Required in all cases.*) Please [click here](#) for more information.
- Proof of U.S. Citizenship: An original birth certificate, original U.S. passport or original naturalization certificate are the only acceptable documents. (*Required in all cases.*)
- Passport of Petitioner. Please provide a copy of the picture ID page. (*Required in all cases.*)

- Copy of Beneficiary's Passport: Please provide a copy of the picture ID page and any U.S. visas. *(Required in all cases.)*
- Beneficiary's ID card: Please be prepared to show the original ID card along with a certified English translation. *(Required in all cases.)*
- Birth Certificate for the Beneficiary: Please provide an original birth certificate for the beneficiary and certified English translation. *(Required in all cases.)*
- Marriage Certificate (of Petitioner/Beneficiary). Please present the original marriage certificate and certified English translation. *(Submit if applicable.)*
- Family book (of Petitioner/Beneficiary). Please present the original Family Book with certified English translation. *(Submit if available.)*
- Divorce Decree, Annulment Decree or Death Certificate: Original divorce decrees or death certificates, annulment decrees or certified court copies of the certificates, showing termination of all prior marriages of the petitioner and/or beneficiary must be submitted. Please also be prepared to submit certified English translations of these documents. *(Submit if applicable)*
- Proof of Relationship: Please submit evidence of the relationship between the petitioner and beneficiary such as photos, emails, letters, school records, phone bills, etc. (Please note that photos taken at a photography studio are not useful in documenting the relationship.) If a spouse is being petitioned, please also provide a written statement in English describing how the petitioner and spouse met. *(Submit if applicable.)*
- Birth Certificate for Beneficiary's Children: Please provide an original birth certificate or consular report of birth for the beneficiary's children. *(Submit if applicable.)*
- Adoption Decree: *(Submit if applicable.)*
- Fee (US\$355 in cash) for each petition filed. *(Required in all cases.)*