Embassy of the United States of America

Republic of Iraq
Baghdad, July 25, 2008

To: Prospective Offerors

Subject: Solicitation number S-IZ100-08-Q-0167

The Embassy of the United States of America invites you to submit a proposal for the removal of obstructions in the helipad glidepath at the New Embassy Compound (NEC) Baghdad, Iraq.

If you are interested in submitting a proposal on this project, read the instructions in Section J of the attached Request for Quotation (RFQ).

If you intend to submit a proposal, you should thoroughly examine all documents contained in the contract solicitation package. The Embassy intends to conduct a site visit (see J (C), 52.236-27) and hold a pre-proposal conference. All prospective offerors who have received a solicitation package are invited to attend. The conference will be held at 10:00 on Wednesday, September 3, 2008 at the NEC Service CAC Gate on Al Khindi Street, close to the Freedom Restaurant checkpoint. You must submit a Site Visit Registration to BaghdadGSOProcurement@state.gov no later than 24:00 on August 28, 2008. The form is available for download from the Embassy web at http://iraq.usembassy.gov/gso_procurement.html. Submit any questions you may have concerning the solicitation documents in writing by COB on Thursday, August 28, 2008 so that a response can be provided at this conference.

Your proposal must be submitted in a sealed envelope marked "Proposal Enclosed" to Dwight Samuels to the address in Block 7 of the solicitation cover form SF-1442 on or before 17:00 on Monday, September 15, 2008. No proposal will be accepted after this time. Submittal of offers in electronic form is acceptable. The subject of the e-mail should be "OFFER FOR SOLICITATION S-IZ100-8-Q- 0167" and should be sent to BaghdadGSOProcurement@state.gov

Complete Part II of the Standard Form 1442, including all blank spaces, and have the form signed by an authorized representative of your company, or the proposal may be considered unacceptable and may be rejected.

In order for a proposal to be considered, you must also complete and submit the following:

1. Standard Form (SF) 1442 and Sections A through L;
2. Bar Chart illustrating sequence of work to be performed;
3. All additional information as required in Section J

The contract will be a firm fixed price contract, with no adjustment for any escalation in costs or prices of labor or materials. Each offeror will be responsible for determining the amount of labor and materials that will be required to complete the project, and for pricing its proposal accordingly.

Please be advised that each offeror is responsible for furnishing complete information to its subcontractor and suppliers, such as details and quantities required by the drawings and specifications. Subcontractors and suppliers should not be referred to the Embassy or the Architect for determining the amount or quantities of materials required.

The construction completion time is 56 calendar days, commencing on the notice to proceed. In the event of an unauthorized or unexcused delay in completing the project, liquidated damages in the amount of $150.00 per calendar day will be assessed until substantial completion of the project is achieved.

The Contracting Officer reserves the right to reject any and all proposals and to waive any informality in proposals received. In addition, the Embassy reserves the right to establish a competitive range of one or more offerors and to conduct further negotiations concerning price and other terms before awarding the contract, or to award without discussions.

Please direct any questions regarding this solicitation to Zoran Djordjevic by e-mail at BaghdadGSOProcurement@state.gov or by telephone +964-790/476-3330 during regular business hours.

Sincerely,

Dwight Samuels
Contracting Officer

Enclosure: SF-1442